CHECKLIST FOR ALL NEW GRADUATE STUDENTS

BEFORE YOU ARRIVE ON CAMPUS

____ Locate the following documents to bring with you for employment verification:
  • Passport, US driver’s license or identification card
  • Social security card if you have one
  • International students should have an I-20 and I-94

____ Background Course Requirement: By July 16th - Please complete the Background Form and email it along with your supporting documentation in a single pdf to gradoffice@cs.utexas.edu

____ Review degree requirements and courses.
  • Ph.D. Program
    http://www.cs.utexas.edu/graduate-program/phd-program
  • Master’s Program
    http://www.cs.utexas.edu/graduate-program/masters-program
  • Course Information
    http://www.cs.utexas.edu/graduate-program/courses

____ View the Fall 2017 course schedule
https://registrar.utexas.edu/schedules/179

____ PhD Advising: Incoming PhD students must send their proposed Fall course schedule to the CS Graduate Office via email by August 7th for approval by the Graduate Adviser. Your advising bar will not be removed until the Graduate Adviser notifies the CS Graduate Office of his approval. All PhD students must register for CS 398T their first fall semester. CS 398T does not count towards your degree hours but does count towards your required 9 hours of registration.

____ TAs and GRAs should download the Teaching Assistant/Graduate Research Assistant Checklist
https://login.cs.utexas.edu/graduate-program/incoming-students

AFTER YOU ARRIVE ON CAMPUS
(Welcome to UT!)

____ Obtain your UT ID Card at the Flawn Academic Center (FAC). You will need to bring an unexpired government-issued photo ID.
https://facilitieservices.utexas.edu/buildings/UTM/0605
___ Request a CS Account – this will also give you your UTCS email address

___ Attend a New CS Graduate Student Information Session to fill out required new student paperwork (dates and times listed at https://login.cs.utexas.edu/graduate-program/incoming-students)

___ Check your Registration Information Sheet (RIS) - review how & when to register.

**IMPORTANT: The RIS does not distinguish between regular versus late registration times. Late registration has late fees, so be sure you register at the first opportunity!**

___ Pay or confirm your registration (if you have a zero balance) by the published deadline. (https://utdirect.utexas.edu/acct/fb/my_tuition/my_tuition_home.WBX)

___ Enter your Austin address and current contact information in UT Direct. https://utdirect.utexas.edu/apps/utd/all_my_addresses/

___ Registration Bars:
   • If you have a “D” bar with an “E” reason on your registration, enter your emergency contact information at https://utdirect.utexas.edu/apps/student/emergency_contact/
   • If you have an advising bar, please contact the CS graduate office

**HELPFUL LINKS**

GRACS (Graduate Representative Association of Computer Sciences): http://www.cs.utexas.edu/users/gracs/

UT Mailing lists:
   For new students to interact with current ones:
   • Group Mail: utcs-advice@utlists.utexas.edu
   • Topics: areas of Austin to live in, how to manage money, what's a good/bad course load, etc.
   For new students to communicate with each other:
   • Group Mail: cs-grad-2017@utlists.utexas.edu
   • Topics: finding roommates, sharing rides/moving, meeting up, etc.

UTCS Direct - https://login.cs.utexas.edu/utcs-direct

Academic Calendar, Fall 2017 – Spring 2018
https://registrar.utexas.edu/calendars/17-18

Updated June 29, 2017
Graduate School - https://gradschool.utexas.edu/

International Students and Scholars Services: http://world.utexas.edu/iss

UT lingo: https://orientation.utexas.edu/resources/ut-lingo

Campus services: https://orientation.utexas.edu/resources/general-campus-resources

Housing: https://gradschool.utexas.edu/services-and-resources/housing and Graduate Student Housing Forum: https://utexas.instructure.com/enroll/R7EPL6

2015-2017 Graduate Catalog, University rules which govern the graduate program

Course Instructor Surveys - https://facultyinnovate.utexas.edu/services/CIS


CS Graduate Office: GDC 2.728, 512-232-7407
(Katie Dahm, Program Coordinator)

Campus Mail Code for CS Department: D9500