CHECKLIST FOR ALL NEW GRADUATE STUDENTS

BEFORE YOU ARRIVE ON CAMPUS

___ Locate the following documents to bring with you for employment verification:
   • Passport, US driver’s license or identification card
   • Social security card if you have one
   • International students should have an I-20

___ Background Course Requirement: **By July 15th** - Please complete the Background Form and email it as a pdf to gradoffice@cs.utexas.edu

___ Review degree requirements and courses.
   • Ph.D. Program
     http://www.cs.utexas.edu/graduate-program/phd-program
   • Master’s Program
     http://www.cs.utexas.edu/graduate-program/masters-program
   • Course Information
     http://www.cs.utexas.edu/graduate-program/courses

___ View the Fall 2016 course schedule http://registrar.utexas.edu/schedules/169

___ PhD Advising: Incoming PhD students must send their proposed Fall course schedule to the CS Graduate Office via email by **August 12th** for approval by the Graduate Adviser. Your advising bar will not be removed until the Graduate Adviser notifies the CS Graduate Office of his approval. All PhD students must register for CS 398T their first fall semester. CS 398T does not count towards your degree hours but does count towards your required 9 hours of registration.

___ TAs and GRAs should download the Teaching Assistant/Graduate Research Assistant Checklist
   https://login.cs.utexas.edu/graduate-program/incoming-students

AFTER YOU ARRIVE ON CAMPUS

(Welcome to UT!)

___ Obtain your UT ID Card at the Flawn Academic Center (FAC). You will need to bring an unexpired government-issued photo ID.
   http://www.utexas.edu/its/idcenter/

___ Request a CS Account – this will also give you your UTCS email address

Updated June 15, 2016
Attend a New CS Graduate Student Information Session to fill out required new student paperwork (dates and times listed at https://login.cs.utexas.edu/graduate-program/incoming-students)

Check your Registration Information Sheet (RIS) - review how & when to register.

**IMPORTANT:** The RIS does not distinguish between regular versus late registration times. Late registration has late fees, so be sure you register at the first opportunity!

Pay or confirm your registration (if you have a zero balance) by the published deadline. (https://utdirect.utexas.edu/acct/fb/my_tuition/my_tuition_home.WBX)

Enter your Austin address and current contact information in UT Direct. https://utdirect.utexas.edu/apps/utd/all_my_addresses/

Registration Bars:
- If you have a “D” bar with an “E” reason on your registration, enter your emergency contact information at https://utdirect.utexas.edu/apps/student/emergency_contact/
- If you have an advising bar, please contact the CS graduate office

**HELPFUL LINKS**

GRACS (Graduate Representative Association of Computer Sciences): http://www.cs.utexas.edu/users/gracs/

UT Mailing lists:
- For new students to interact with current ones:
  - Group Mail: utcs-advice@utlists.utexas.edu
  - Topics: areas of Austin to live in, how to manage money, what’s a good/bad course load, etc.
- For new students to communicate with each other:
  - Group Mail: csgrad-2016@utlists.utexas.edu
  - Topics: finding roommates, sharing rides/moving, meeting up, etc.

UTCS Direct - https://login.cs.utexas.edu/utcs-direct

Academic Calendar, Fall 2016 – Spring 2017 http://registrar.utexas.edu/calendars/16-17

Graduate School - https://gradschool.utexas.edu/

Updated June 15, 2016
International Student and Scholar Services: http://world.utexas.edu/isss
UT lingo: https://orientation.utexas.edu/resources/ut-lingo
Campus services: https://orientation.utexas.edu/resources/general-campus-resources
Housing: https://utexas.app.box.com/s/xaeyehq3tefy5tv6of9dfmw9duptia8i

2015-2017 Graduate Catalog, University rules which govern the graduate program

Course Instructor Surveys - https://facultyinnovate.utexas.edu/services/CIS

CS Graduate Office: GDC 2.728, 512-232-7407
(Katie Dahm, Program Coordinator)

Campus Mail Code for CS Department: D9500