

Computer Science New Graduate Student Information Session

Please sign in and pick up handouts.
Thanks!

Contact Information

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512-232-7407

Office hours are usually 9:00 – 10:00 and 2:00 – 4:00.
You may also make an appointment.

Please remember there are 300 of you and 1 of me. I try to respond to emails within 2 days.

Graduate Adviser

Professor Greg Plaxton

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ANNOUNCEMENTS

ALL STUDENTS

Complete “Release of Records Agreement”

Students should obtain ID card. You will obtain high assurance EID when receiving an ID card.

All ID cards have a computer chip and can be programmed to allow after hours access to the building. Please obtain your ID card by Tuesday, August 27th.

INTERNATIONAL STUDENTS – view the international Briefing and Check-In (IBC) presentation

REGISTRATION

Registrar's web site: <http://registrar.utexas.edu/>

RIS (Registration Information Sheet)

Bars – Clear health, Graduate Admissions (GIAC), and I'll clear advising bar – PhDs can't register until advised.

Open, waitlisted, reserved, closed – what does this mean??

PhDs must register for CS 398T

Registration is complete when you pay your fee bill. If it is paid for you then you must still confirm your '0' fee bill. Deadline is 4:55 on the 4th class day of every semester. Fall 2019 it is September 3rd.

DEPARTMENT

Grad Newsletter sent out every week. Review for announcements and updates.

Graduate Student Lounges – GDC 4.202 & 5.202, Lock code is: 21706#
This is for CS grad students ONLY!

Obtain a CS account, your CS ID will be the first part of your email address. Ex: kdahm@cs.utexas.edu

Seating chart is on UTCS Direct. PhD's will have assigned seating. MS students can request seats later in the semester. Instructions will be emailed when the system is open.

UTCS Direct: <https://login.cs.utexas.edu/utcs-direct>

Overview of Master's and PhD degree requirements

Introduction to Graduate Studies in CNS



The University of Texas at Austin
College of Natural Sciences

<https://cns.utexas.edu/graduate-education>

New Student Resources

- CS:
<https://login.cs.utexas.edu/graduate-program/incoming-students>
- CNS:
<https://cns.utexas.edu/graduate-education>
- Graduate School:
<https://gradschool.utexas.edu/content/orientation-presentations>
- ISSS: <http://world.utexas.edu/issc/students/new>

Additional Resources

Graduate School can be stressful for you and your colleagues.

There are resources available to you!

Fellowships

ENTERING

Fellowships will be awarded for Fall 2019 on September 1.

FUTURE – NSF is an important fellowship with an upcoming deadline and we encourage all our incoming U.S. students to apply. The **Graduate School is hosting a workshop:**

- **Tuesday, September 10, 2019**
10am-noon
Texas Union Quadrangle Room (UNB 3.304)

I will place fellowship announcements in the weekly Grad Newsletter.

The larger fellowships will be announced to faculty and I will send you a copy of that announcement.

EMPLOYMENT

Anyone not employed Fall 2019 may leave; however, if you plan to apply for a teaching assistantship in the future it could be helpful to remain. All PhD student should remain.

International Students

SSN After this Info Session, we will provide you with a SSN letter take to ISSS. You must be in the U.S. 10 days and be registered 2 business days before applying for an SSN. The soonest you can go to the Social Security Administration is August 27th. <https://global.utexas.edu/iss/ssn-tax/ssn>

Insurance waiver available for international students working in a student position that provides UT staff insurance.

URL: <http://world.utexas.edu/iss/insurance/waivers#web>

ITA – International Teaching Assistant English Assessment and Workshop

Teaching Assistants

TA Assignments change through the 12th class day. Watch the TA assignments page accessed from UTCS Direct to keep up with the current assignments.

Mandatory TA Orientation – September 4th and 18th 7:00-9:00 pm in GDC 1.304. More information will be emailed.

Teaching resources are available from the Faculty Innovation Center

<https://facultyinnovate.utexas.edu/gsd>

All Students

Teaching Assistant/Graduate Research Assistant Checklist

Employment dates are 9/1/19-1/15/20 for fall and 1/16/20-5/31/20 for summer. TAs/GRAs are paid on the 1st business day of the month. 1st paycheck will be Oct. 1, last paycheck will be June 1.

Resident tuition entitlement – complete this online waiver if you are a GRA or TA working in a position that relates to your degree. It reduces your tuition to resident rates. *You must submit this waiver by **Aug 23rd** in order to receive your tuition coverage on time*

UT New Student Employee checklist:

http://www.utexas.edu/hr/student/new_student_employee_checklist.html

Before 1st day of work, you must complete:

- **Background check request**
 - You will receive email requesting electronic authorization to conduct a background check
 - Follow instructions on the email
- **Workday Onboarding Tasks**
- **Electronic I-9 form**
 - Acceptable documents:
<https://hr.utexas.edu/current/services/employment-eligibility-verification-i9-docs>
 - Documents must be *original*

Student Onboarding Sessions

Centralized student onboarding sessions will be held in the Flawn Academic Center (FAC). Student employees will be able to complete onboarding tasks, including completing the form I-9.

Upcoming Sessions:

- August 23, 11 a.m. - 2 p.m., FAC 101B
- August 26, Noon - 3 p.m., FAC 101B
- August 27, 11 a.m. - 2 p.m., FAC 101B
- August 29, 2 p.m. - 5 p.m., FAC 30 – Ground Floor
- September 3, 11 am – 2 pm, FAC 30 - Ground Floor
- September 4, 1 pm – 4 pm, FAC 30 - Ground Floor

If you have not completed the I-9, you cannot begin working. You will not be paid on time unless your background check is initiated and all Workday onboarding tasks are completed by the 12th class day (Sep. 3).

IF YOU HAVE QUESTIONS PLEASE CONTACT

Megan Booth

EMAIL: accounting@cs.utexas.edu

To set up an appointment: meganb@cs.utexas.edu