Computer Science New Graduate Student Information Session

Please sign in. Thanks!
Contact Information

Katie Dahm
Computer Science Graduate Office
Gates Dell Complex (GDC) 2.728
gradoffice@cs.utexas.edu / kdahm@cs.utexas.edu
512-232-7407

Office hours are usually 8:30 – 11:30 and 1:30 – 4:30. You may also make an appointment.

Please remember there are 260 of you and 1 of me. I try to respond to emails within 2 days.
Graduate Adviser

Professor Greg Plaxton

plaxton@cs.utexas.edu
ANNOUNCEMENTS

ALL STUDENTS
Complete required new student paperwork

Students should obtain ID card. You will obtain high assurance EID when receiving an ID card. All ID cards have a computer chip and can be programmed to allow after hours access to the building. Please obtain your ID card by Tuesday, August 23rd.

Request building access to POB - Monty Van Den Bossche
monty@austin.utexas.edu

INTERNATIONAL STUDENTS – Check in with the International Office (IBC)
Grad Newsletter sent out every Monday. Review for announcements and updates.

Graduate Student Lounges – GDC 4.202 & 5.202, Lock code is: 22865# This is for CS grad students ONLY!

Obtain a CS account, your CS ID will be the first part of your email address. Ex: kdahm@cs.utexas.edu

Seating chart is on UTCS Direct. PhD’s have assigned seating. MS students can request seats later in the semester. Instructions will be emailed when the system is open.

UTCS Direct: https://login.cs.utexas.edu/utcs-direct

Quick overview of Master’s and PhD degree requirements
REGISTRATION

Registrar’s web site: [http://registrar.utexas.edu/](http://registrar.utexas.edu/)

RIS (Registration Information Sheet)

BARS – Clear health, Graduate Admissions (GIAC), and I’ll clear advising bar – PhDs can’t register until advised.

Open, waitlisted, restricted, closed – what does this mean??

PhDs must register for CS 398T

Registration is complete when you pay your fee bill. If it is paid for you then you must still confirm your ‘0’ fee bill. Deadline is 4:55 on the 4th class day of every semester. Fall 2016 it is August 29.
Fellowships

ENTERING
Fellowships will be awarded for Fall 2016 on September 1.

FUTURE – U.S. students and permanent residents have most of the fellowship opportunities. NSF is an important fellowship with an upcoming deadline and we encourage all our incoming U.S. students to apply. The Graduate School is hosting a workshop:

- Tuesday, September 13, 2016
  1pm-3pm
  Texas Union Quadrangle Room (UNB 3.304)

I will place fellowship announcements in the weekly Grad Newsletter.

The larger fellowships will be announced to faculty and I will send you a copy of that announcement.
New Student Resources

- CS:
  https://login.cs.utexas.edu/graduate-program/incoming-students

- Graduate School:
  https://gradschool.utexas.edu/orientation

- ISSS:
  http://world.utexas.edu/isss/students/new
Additional Resources

Graduate School can be stressful for you and your colleagues.

There are resources available to you!
EMPLOYMENT

Anyone not employed Fall 2016 may leave; however, if you applied for a teaching assistantship in the CS department it could be helpful to remain. All PhD student should remain.
All Students

Teaching Assistant/Graduate Research Assistant Checklist

**Resident tuition entitlement** – complete this online waiver if you are a GRA or TA working in a position that relates to your degree. It reduces your tuition to resident rates.

**Sign up** for Graduate Student Employee Insurance Orientation session

**UT New Student Employee checklist:**
http://www.utexas.edu/hr/student/new_student_employee_checklist.html
International Students

**SSN** - Please see me after this Info Session and I will provide you with a letter to take to ISSS. You must be in the U.S. 10 days and be registered 2 business days before applying for an SSN. That means the soonest you can go to the Social Security Administration is August 23.

**Insurance waiver** available for international students working in a student position that provides the UT insurance benefits. This would include 20 hr. a week Graduate research assistant (GRA), graduate assistant (GA), and teaching assistant (TA).

URL: [http://world.utexas.edu/isss/insurance/waivers#web](http://world.utexas.edu/isss/insurance/waivers#web)

**ITA** – International Teaching Assistant English Assessment and Workshop
Teaching Assistants

Teaching assistant tuition reduction benefit (TRB) for 2016 – 2017 is $3,784 for a 20 hr. a week assignment. Your tuition will be reduced by this amount when your teaching assignment is made by the CS accounting office. Regardless of whether or not this happens by the tuition payment deadline (August 29), you are responsible for paying your tuition and fees. You are refunded any additional amount you paid.

TA Assignments change through the 12th class day. Watch the TA assignments page accessed from UTCSDDirect to keep up with the current assignments.

Teaching resources are available from the Faculty Innovation Center [https://facultyinnovate.utexas.edu/services/gsd](https://facultyinnovate.utexas.edu/services/gsd)
Before 1\textsuperscript{st} day of work, you must complete:

- **Electronic I-9 form**
  - Done online in CS Accounting. Sign up for an appointment to complete this on-line form
  - Need to bring original documentation

- **Background check request**
  - Will receive email from CS Accounting
  - Follow instructions on the email
It’s important that your assignment be approved so that you can get paid on time. If you have not completed the I-9, you cannot begin working. Please note you will not be paid on time unless everything is completed by the 12th class day.
IF YOU HAVE QUESTIONS PLEASE CONTACT
Kathryn Murphy, 512-471-9515
OR
Lydia Galavis, 512-471-9519

EMAIL: accounting@cs.utexas.edu