COLLEGE OF NATURAL SCIENCES

REGISTRATION IN A GRADUATE COURSE FOR UNDERGRADUATE CREDIT

An undergraduate may enroll in a graduate course under the following conditions:
- Must be an upper-division student and must fulfill the prerequisites for the course (except graduate standing).
- Must have a University grade point average of at least 3.00
- Must receive the consent of the instructor of the course and the graduate advisor for the department in which the course is offered. Individual decisions may impose individual requirements or bar undergraduates from enrolling in graduate courses.
- An undergraduate student may not enroll in a graduate course that has fewer than five graduate students enrolled.
- A graduate course taken by an undergraduate is counted toward the student's bachelor's degree in the same way that upper-division courses are counted, unless the course is reserved for graduate credit. Courses reserved for graduate credit may not also be used to fulfill the requirements of an undergraduate degree.
- An undergraduate student enrolled in a graduate course is subject to all University regulations affecting undergraduates.
- Return this completed form to your dean's office by the twelfth class day in a long-session semester or the fourth class day in the summer session.

Name _____   Student EID _____

E-Mail _____   Phone# _____

Address _____   Expected Date of Graduation:

City _____ State _____ Zip_____   _____

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School Information

Major _____   Option/Minor (if applicable) _____

Circle Catalog Year: 98-00   00-02   02-04   04-06   06-08   08-10   10-12

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Course Information

Course _____ Unique # _____   Circle One: Fall Spring Summer Year: _____

How do you intend to use this course toward your degree requirements?

_____ Upper-division elective

_____ In lieu of the following requirements: _____

(an on-line petition must be submitted by your academic advisor)

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Approvals

Instructor _____   Date _____

Graduate Advisor _____   Date _____

The above named student may enroll in the designated graduate course for undergraduate credit. This course may not also be counted toward a graduate degree.

Dean's Representative _____   Date _____

Office Use Only Rule #__50_____ Date _____ By _____

DEPARTMENT OF COMPUTER SCIENCE
Request to Enroll in a Graduate Course

Semester: Fall_____   Spring_____   Year: _____

Name _____ UT EID _____

Email _____ Phone _____

Please check one:
Undergraduate credit_____   **Graduate Credit_____**

For credit toward <u>bachelor's degree</u>, undergraduates must meet the following requirements:
1. GPA >=3.0
2. Must be an upper-division student and must fulfill the prerequisite for the course (except graduate standing).
3. Must have instructor's signed consent and graduate advisor's approval*

For credit toward a <u>graduate degree</u>:
1. Courses reserved for credit are limited to a total of twelve hours.
2. A course reserved for credit may be listed on the student's Program of Work for the master's or doctoral degree. Because it was taken before the student entered the Graduate School, it is not included in the graduate GPA.
3. All courses reserved for graduate credit must be approved by the twelfth class day of the semester (or fourth class day of summer session) by the course instructor, the student's undergraduate advisor, the graduate advisor in the student's proposed graduate major area, the dean of the student's undergraduate college and the graduate dean.* Forms for this purpose are available online at the graduate school web site or in the office of Graduate Studies, MAI 101.
4. An undergraduate student enrolled in a graduate course is subject to all University regulations affecting undergraduates.
5. Approval for an undergraduate to take graduate level courses makes no guarantees about the student's admissibility to any UT-Austin graduate program. A student must be admitted through regular channels to a graduate program at this University before that credit may be applied to a graduate degree at UT-Austin.
6. Once reserved, the course must stay reserved toward a graduate degree. Students who are considering applying to the CS department's five year masters integrated program are cautioned that this reserved course might not count toward that degree.

*Important: Most Graduate courses are in high demand by CS graduate students. For this reason, an undergraduate will not be allowed to register for a graduate level course until sometime during the first-fourth class days.

By signing below, I acknowledge my understanding of the above information.

_____
Student's Name (PRINT)

_____
Student's Signature

_____
Undergraduate Advisor's Signature